

# Cabinet

5 SEPTEMBER 2011

**CABINET MEMBER  
FOR COMMUNITY  
CARE**

*Councillor Joe  
Carlebach*

**REQUEST FOR DELEGATED AUTHORITY TO AWARD  
CROSS AUTHORITY FRAMEWORK AGREEMENT  
FOR SELF DIRECTED SUPPORT SERVICES**

**Wards:  
All**

Requesting delegated authority for the Cabinet Member for Community Care, in conjunction with the Director of Community Services and the Assistant Director (Legal and Democratic Services) to award a Cross-Authority Framework Agreement for the provision of Self Directed Support Services.

**HAS A EIA BEEN  
COMPLETED?  
YES**

Delegated authority is requested because both Hammersmith and Fulham and Hillingdon Councils need to call off services immediately following the award of the tender, which will not be known until the end of September, at which stage there will not be sufficient time to gain Cabinet approval.

**HAS THE REPORT  
CONTENT BEEN  
RISK ASSESSED?  
N/A**

H & F spend on Self Directed Support in 10/11 was £360.5K (£1.18 million across 4 boroughs)

A separate report on the exempt part of the agenda provides further information regarding this project.

**CONTRIBUTORS**

DCS  
Benedict Hefford AD  
ADLDS  
DFCS

**Recommendation:**

**That authority be delegated to the Cabinet Member for Community Care, in conjunction with the Acting Director of Community Services and the Assistant Director (Legal and Democratic Services), to award a Framework Agreement for the provision of Self Directed Support Services.**

## 1. BACKGROUND

- 1.1. The London Borough of Hammersmith and Fulham is working in partnership with London Boroughs of Brent, Hillingdon, and the Royal Borough of Kensington and Chelsea regarding procurement of a Framework Agreement for Self Directed Support Services for both Adults, Children and Young People.
- 1.2 The specifications for the Self Directed Support Services will respond to two significant developments in social care policy:
  - i) A shift in focus from service inputs *to the outcomes they achieve*
  - ii) The introduction of Self-Directed Support and personal budgets, with people having more *choice and control* over the support they receive.

## 2. COMMISSIONING OVERVIEW

- 2.1 The intention is to commission services that will build on the support provision already available in the borough by offering eligible service users the flexibility and choice they need to manage their direct payments and personal budget.
- 2.2 These are support services which will primarily be support to manage any direct payment element of a person's personal budget. The service specifications have laid out the range of service that the Council want to make available, and the outcomes it wants those service/s to achieve. Hammersmith and Fulham Council currently provides in-house support planning and will therefore make limited use of the Support Planning and Brokerage element of the framework in the short to medium term, although the position could change during the life of the framework agreement.
- 2.3 Initially these services will be for social care services but may extend in future to services funded by Health through Personal health budgets
- 2.4 The four Councils are collaborating to commission and procure services whilst recognising that each of the boroughs is very different. Providers will be given the opportunity to state which boroughs they wish to provide services in. Providers approved as part of the Framework will need to be aware of the unique features of the boroughs they will serve, their demographics, needs profile, structures, strategies and developments.
- 2.5 The successful providers, working in partnership with individuals and the Council, will ensure that individuals are given more flexibility, control and opportunities to live independent lifestyles within the community. All organisations will work to deliver the standards of services set out in the specifications and work together to ensure consistency of quality.
- 2.6 The types of services to be provided are as follows;
  - a) Support Service to Service Users and Carers to set up and manage their social care funding via Direct Payments , in accordance with current legislation and the Council's internal policies and procedures

- b) An on-going support service to Service Users to enable them manage their Direct Payments and achieve independence, choice and control over their own care
- c) Provision of targeted training to service users to manage their Direct Payments/ Personal Budgets
- d) To promote and raise the profile of Direct Payments and encourage take-up by new Service Users
- e) Provision of Support Planning and Brokerage Services including the planning, organising support and assisting individuals, their families and carers in arranging services to meet their assessed needs and outcomes.

### **3. PROCUREMENT**

- 3.1 The procurement and contract lead for the Cross Authority Framework agreement for provision of the Self Directed Support is London Borough of Hammersmith and Fulham. The intention of the Council is to procure a preferred provider list which all four boroughs will be able to use to call off services in the categories below. The duration of the framework agreement will be four years.
- 3.2 The authority will use a restricted procurement process. Given the nature of the services the Framework Agreement will be advertised as a Part B Service pursuant to the Public Contracts Regulations 2006. The prequalification stage will begin in July 2011 and the outcome of the tender should be known by the beginning of October 2011.
- 3.3 The four Lots below indicate the general range of services that the boroughs want to make available. Within this general range of services it is envisaged that providers will be able to opt to be on the preferred provider for each Lot to provide either generic services or specialist services to people with a particular need. Some examples are people with Learning Disabilities, people with Mental Health needs, people with physical or sensory disabilities.

**Lot 1: DIRECT PAYMENT SUPPORT SERVICE (ADULTS)**

**Lot 2: SUPPORT PLANNING AND BROKERAGE SERVICE (ADULTS)**

**Lot 3: DIRECT PAYMENT SUPPORT SERVICE (CHILDREN AND YOUNG PEOPLE)**

**Lot 4: SUPPORT PLANNING AND BROKERAGE SERVICE (CHILDREN AND YOUNG PEOPLE )**

### **4. COMMENTS OF THE DIRECTOR OF FINANCE AND CORPORATE SERVICES**

- 4.1. The 10 -11 spend on direct payment support services for adult services is confirmed as £105,200. In addition the gross spend, (excluding overheads) for the Support

Planning Service was £239,116. The full financial implication of the proposal contained herein will be detailed in any approved delegated report that follows thereafter.

## **5. EQUALITY IMPLICATIONS**

- 5.1 The services being procured using this framework are aimed at supporting service users to make informed choices about managing their own care. Service users will be more involved in planning and decision making about the direction of their support and in the design and delivery of the services they receive.
- 5.2 Transfer of Undertakings (TUPE) will apply to the Direct Payment Support Service being procured in Hammersmith and Fulham. The process could potentially delay the implementation of the new Direct Payment Support Service.

## **6. COMMENTS OF THE ASSISTANT DIRECTOR (LEGAL AND DEMOCRATIC SERVICES)**

- 6.1 The Assistant Director of Legal and Democratic Services will be represented on the Tender Appraisal Panel.
- 6.2 In accordance with instructions from the Client Department Legal Services will provide advice in respect of commercial contracts and procurement matters.
- 6.3 The Assistant of Legal and Democratic Services agrees with the recommendation of this report.

## **7. COMMENTS OF THE HEAD OF HUMAN RESOURCES**

- 7.1 Human Resources have noted the contents of this report and have no comments,

### **LOCAL GOVERNMENT ACT 2000** **LIST OF BACKGROUND PAPERS**

| <b>No.</b>              | <b>Description of Background Papers</b> | <b>Name/Ext of holder of file/copy</b>           | <b>Department/ Location</b> |
|-------------------------|---|--|-----------------------------|
| 1.                      |   |  |                             |
| 2.                      |   |  |                             |
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